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Richard Brand: Headteacher

25<sup>th</sup> September 2023

Dear Parents/Carers

**Re: Year 7 Tutor Evening - Thursday 5<sup>th</sup> October 2023**

It was wonderful to see so many of you at the recent Parents' Information Evening and to continue to build strong relationships between home and school. This is such a vital part of your child's settling in period at The Dean Academy and we look forward to future opportunities to get to know you in the coming weeks and months.

In order to continue this process, we would like to offer you the opportunity to book an appointment with your child's tutor to ask important specific questions or discuss any issues that you have noticed since your child has joined us. Tutors will be available on our Year 7 Tutor Evening on Thursday 5<sup>th</sup> October for 10-minute appointments between 4.00 p.m. and 6.00 p.m. While we are asking you to book your appointments online [here](#) all meetings will be face to face in school. This evening is not designed to give a general overview of how students are settling in, or to share academic progress information, as this can be monitored via the Class Charts app and progress will be discussed with class teachers at our Parents Evening later in the year.

Instead, this opportunity is for you to make an appointment with your child's tutor if you have a specific concern or question. Appointments will also be available with Mr Grant, Head of Year if necessary.

Please ensure that all appointments are made using the online booking system by 3:00 p.m. on Wednesday 4<sup>th</sup> October. Any questions arising about the booking system should be directed to [info@thedeanacademy.org](mailto:info@thedeanacademy.org) and a member of staff will be in touch as soon as possible.

We understand that for the large majority of parents, this evening may not be required, and we look forward to seeing you at future events.

Yours sincerely

**Richard Brand**

Headteacher

RJB/TW – Year 7 Tutor Eve-250923

