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Richard Brand: Headteacher

Dear Parent/Carer

**Re: Year 11 “Ask Apprenticeships” Workshop**

Your child has indicated that they are interested in applying for an apprenticeship after leaving The Dean Academy. For this reason, your child has been invited to attend the **“Ask Apprenticeships” Registration Workshop** taking place in **Lesson 5 at The Dean Academy, on Wednesday 25<sup>th</sup> January 2023.**

The purpose of this interactive Registration Workshop is to introduce the Year 11 students to the online government services “Find an Apprenticeship” and “Find a Traineeship” and help them navigate the search and application functions.

During the session students will be shown how to:

- register on “Find an Apprenticeship” and “Find a Traineeship”, which are government online vacancy services
- search for apprenticeship and traineeship vacancies
- create new job alerts

If you have any questions or need more information, please do not hesitate to get in touch.

Yours sincerely,

**Alison Meredith**  
Deputy Careers Lead

