

SUBJECT TEACHER **JOB DESCRIPTION**

Name:

Subject Teacher for:

To have responsibility and accountability for teaching and learning and to ensure excellence for all students.

A. Professional Expectations

- Follow the Dean Academy Code of Conduct and meet the expectations of the National Professional Standards for Teachers at the appropriate level
- A commitment to safeguarding children and to following the agreed policy and procedures
- Promote the Core Values and the professional expectations of the academy, and implement all academy policies
- Take responsibility for personal CPD and participate pro-actively in the Appraisal process
- Liaise with SENCO and other relevant colleagues to ensure that all students' needs are met
- Maintain an effective working relationship with Line Manager, and other colleagues in the academy, Link Governor and parents/carers.
- Work collaboratively with appropriate outside agencies
- Work collaboratively to ensure the continued success and future development of the subject
- Assess Health and Safety risks and ensure that obligations are fulfilled
- To participate in the meetings programme of the school

B. Teaching and learning

- Create and maintain a positive ethos of success in the classroom
- Ensure that students fulfil the requirements of examination courses to ensure maximum student achievement in examinations
- Ensure curriculum coverage, continuity and progression
- Deliver high quality lessons
- Develop best practice in teaching and learning methods to secure engagement of students
- Ensure effective Assessment for Learning
- Use information about students' prior achievements to secure progress
- Set high expectations and targets for students
- Set regular tasks for independent learning, marked frequently with written feedback and "next steps" in line with academy policies

- Become a reflective practitioner and life-long learner
- Promote equal opportunities and tackle discrimination or inequality of any kind
- Ensure that good practice is shared across the department and across the academy.
- Manage learning resources effectively, including ICT
- Maintain and develop resources to create a stimulating and effective environment for Teaching and Learning
- To undertake the duties of a form tutor (or attached staff member to a year group) as allocated by the Head of School
- To keep accurate records of the work covered by all teaching groups, including records of homework and coursework set as part of the scheme of work
- To keep accurate records of students' progress and prepare such assessments and reports as are required by the faculty/subject area, school or National Curriculum
- To maintain accurate records of students' attendance at lessons and notify the Director of Faculty and form tutor of any unusual absences
- To contribute to the schemes of work and the improvement plan for the faculty/subject area
- To liaise with, and set appropriate tasks for, Teaching Assistants allocated to groups or individuals taught
- To carry out tasks allocated in accordance with the faculty/subject area improvement plan and met the targets set within the faculty/subject area plan
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