

4th November 2019

Dear Parent/Carer

YEAR 11 PARENTS' EVENING AND INFORMATION EVENING, THURSDAY 14th NOVEMBER 2019

There will be a Parents' Evening for all Year 11 students on Thursday 14th November 2019. This will take place in the Drama Hall and the Restaurant, **commencing at 4.30 p.m. and ending at 7.30 p.m.** I would urge you to come as early as possible in order to avoid the large number of people who attend towards the end of the evening.

This will be an important opportunity for you to discuss your child's progress with his/her subject teachers, Tutor and Head of Year, particularly concentrating on their work so far in their GCSE courses. This will be an excellent time for you to look at how we can ensure your son/daughter makes the most effective use of their time over the months leading up to their GCSE examinations, especially with mock exams starting on 6th January 2020. You may want to discuss the possible use of the after-school and lunchtime booster and revision classes.

I enclose a form which your child should use to make appointments for you to meet all of their teachers. Some members of staff may need to see up to seventy parents, and you will appreciate therefore that time is limited. If you require a longer interview, a mutually convenient appointment at a later date can be made with the teacher(s) concerned.

This is a very important opportunity for teachers, parents/carers and students to meet to discuss progress and plan for success in their exams.

I look forward to meeting you.

Yours sincerely

Tom Beveridge
Headteacher

TB/TW - Y11 Parents' Eve1-041119

YEAR 11 PARENTS' EVENING AND INFORMATION EVENING - THURSDAY 14th NOVEMBER 2019

Student's Name: Tutor Group:

I acknowledge receipt of the letter informing me of the above evening.

*I will/will not be attending the above Parents' and Information Evening.

..... Date:
(Parent/Carer)

(*delete as appropriate)